

School of Chemistry & Molecular Biosciences Research Student Advisory Group

DATE: Tuesday 8th Aug 2023

TIME: 12-1:00 pm

PLACE: Room 306-68, Chemistry Building

Present: Jody Peters, Quinn Zhao, Sean Riek, Anthony Bengochea, Samuel Davis, Chendi Yu, Mitchell Sorbello, Yichi Zhang, Jiahui Zhang, Zannati Zaoti, Tuan Anh Tran, Yastika Banerjee

Apologies: Zoe Ingram, Shaun McAnally, Gabriel Foley, Qi Zhao

1 Acknowledgement of Country

An Acknowledgement of Country was spoken by Sean (the Chair), in recognition of the traditional owners of the land on which the meeting was taking place.

2 Welcome

The Chair, Sean Riek, welcomed all members to the 6th meeting of RSAG for 2023.

3. Minutes:

The minutes of the meeting held on 11th July 2023 were circulated in advance, read, and confirmed.

4. Business arising out of the minutes (not elsewhere listed):

5. RSAG Committee reports:

5.1 Research Student Social Committee Report

No updates. Sam will inquire with the social club regarding the possibility of organizing an event after the symposium on Monday, November 20th.

5.2 SCMB Research Committee

No updates.

5.3 SCMB HDR Committee

The Graduate School has fully transitioned to the new HDR Progress Review system. My.UQ HDR Progress Review Request should be initiated before the RQ census date.

5.4 SCMB EDIC Committee

No updates.

5.5 SCMB EAC Committee

No updates.

5.6 HDR Student Representative Forum

UQ accords interim report is being drafted. The final report could potentially impact HDR students, including matters related to stipends.

6. Topics of relevance to SCMB research students

6.1 HDR:

The deadline for Inorganic Chemistry travel awards is Monday, August 14th.

6.2 Honours:

7. Annual SCMB Research Students Symposium:

7.1. Judges

Positive support has been received from EMCAs willing to serve as poster judges. An email will be sent to academic staff to request volunteers to judge presentations. RSAG members are encouraged to contact their respective lab managers as well.

7.2. Sponsorship

Progress has been made, including 5 gold, 1 silver, 1 poster prize, and 1 speaker prize. A meeting was held with APS on August 7th to discuss sponsorship. The request form will be submitted this week.

7.3. Plenary Speakers

David Ascher and Lucia Zacchi have confirmed their participation as plenary speakers.

7.4. Catering

Quotations for catering from Schonell and Lakeside are still pending.

7.5. Scientific Officer Presentations

Consideration was given to holding a speed presentation event with scientific officers. The event would consist of 3-5 presentations, each focusing on neglected or exciting equipment within the SCMB. These presentations would be approximately 5 minutes each. Sean will contact Vita to see if there is interest from the Scientific Officers.

7.6. Abstracts

A call for abstracts will be announced either this week or next week.

7.7. Timeline:

The table shows the assigned jobs, progress, and next steps.

7.8. Other event logistics

8. Additional item:

The second round of travel awards will be awarded during the Symposium.

9. Next Meeting: 5th Sep 2023, from 12 pm to 1:30 pm in 68-306

Appendix for the timeline:

Job	Assigned	Progress	Next Steps
Venue	HLO	Booked	
Finance and sponsorship	Jiahui Zhang Mitchell Sorbello	5 x gold and 1 x silver secured	Continue working on sponsors, APS
Plenary speaker	Sean Riek	Plenary speakers confirmed	
Opening and closing speakers	Sean Riek		Contact speakers
Advertising/Promotion	Yastika Banerjee	Save the Date circulated	
Sourcing of judges	Zannati Zaoti Samuel Davis	Good uptake from EMCAs	Contact academic staff directly
Catering	Qi Zhao Tuan Tran	3 x quotes secured	Gather remaining quotes for the next meeting
Booklet production	Chendi Yu Mitchell Sorbello	Will base on last years, noting required changes	
Receipt of abstracts, speaker selection	Yastika Banerjee Anthony Bengochea Yichi Zhang	n/a	Call for abstracts before next meeting
General event logistics	Zoe Ingram Samuel Davis (All members closer to the event)	n/a	n/a
Collecting feedback on the event	Anthony Bengochea	n/a	n/a
Prizes and Award certificates	Tuan Tran	n/a	n/a
Timetable	Zannati Zaoti Zoe Ingram	Will base on last years, noting the required changes	
Printing: e.g., nametags, feedback sheets, marking sheets, etc.	Chendi Yu Mitchell Sorbello	n/a	Have templates for printing prepared for next meeting