Present: Miss Rose Trappes (in the chair), Dr Denise Adams (minutes), Mr Alex Booy, Prof James de Voss (Deputy Head of School, representing Prof Paul Young), Ms Paige Erpf, Ms Tammie Fair, Ms Anna Kretowicz, Ms Mariska Marnane, Mr Ashish Moraes, Ms Maany Ramanan, Dr Susan Rowland.

Apology: Ms Farah Azme, Prof Paul Young, Mr Alan Zhang.

Minutes: Minutes of the meeting 29 April 2014, having been circulated, were taken as read and were confirmed.

1. Business Arising out of the minutes:

1.1 Molecular Design contest

Members noted that the molecular design contest had been launched in May with the support of the Molecular Biotechnology Students Association.

Members noted that students enrolled in BIOC2000/3000/6020/7004 had been invited to make a design with a caption, with entries to be voted on by staff structural biologists. Course coordinators had been asked to display a poster promoting the competition in their lectures and on Blackboard.

Denise Adams undertook to invite last year’s judges to judge the posters again this year.

Rose Trappes asked if the competition would run every year and members agreed it would run again if there was enough interest. Members agreed that they would keep advertising the competition on Facebook pages. Rose undertook to advertise the competition on the BIOC3000 Facebook page and Maany Ramanan reported that she had promoted the competition with the UQ Molecular Biotechnology Student’s Club.

James de Voss asked if the design competition could include all molecules and not just proteins. Members agreed that this was a good idea and James suggested that chemists enrolled in CHEM3004 and CHEM3016 should be invited to enter. Students would need to use the Cambridge Crystallographic database or POVray. [Subsequent to the meeting the Cambridge Crystallographic database software was installed on the computers in the Chemistry Building Level 5 laboratory.]

Paige Erpf asked if the prize could be extended to two Gold Class Movie tickets instead of one. [Subsequent to the meeting, Denise Adams received permission from the Head of School to make the prize a double pass to a Gold Class Movie.]

Members suggested that honours students could be invited to enter the competition. The competition would need to be run in conjunction with SCMB Research Student Advisory Group. Members agreed that this suggestion could be considered the next time the competition was run.

1.2 Science Undergraduate Student Society (SUSS)

Members noted the items raised by Luke Sartor from SUSS.

- There would be a science alumni evening on 9 September, which is mainly being organised by SUSS and the Faculty. Luke was interested in getting the word around about it to any esteemed science alumni who would be able to attend this event. Luke noted that SCMB graduates are more than welcome.
- There would be a "chill sesh" in SWOTVAC on Tuesday afternoon in the Science Learning Centre. There would be science documentaries, popcorn and other food/drinks available for students who come along. All were welcome, and the Biotech student society might be interested in promoting this once the Facebook event page goes live.
- In Semester 2 there would be several "Where Is Science Heading?" seminars run by SUSS. SUSS was still open to suggestions for speakers, particularly anyone visiting Brisbane during semester 2 who had an entertaining and educational message to share about their field in science. There was a
greater preference for a female speaker than a male speaker at this point. Suggestions could be emailed to luke.sartor@uqconnect.edu.au

Members agreed that the advisory group should only deal with matters related to coursework as other items were outside the scope of the terms of reference of the Coursework Students Advisory Group.

1.3 Seminar Attendance for SCMB Postgraduate Students

Maany Ramanan reported that she had been attending the general seminar for AIBN staff and students on Thursdays from 12 pm to 1 pm in the Goddard building lecture hall for the past couple of months. Maany is currently working on her research project at AIBN, and it is compulsory for her to attend the seminar. However she had noticed that the people who were invited to present in this seminar were involved in a wide array of projects from various schools and research institutions affiliated to UQ.

Maany found that the seminars were highly informative, especially for SCMB postgraduate students who are looking to pursue their research projects in the future. She noted that the last lecture was by Prof Paul Young and she found it very useful for understanding certain aspects of her compulsory courses for this semester, BIOT7018 and BIOT7009. She believed that it would be immensely useful for her fellow classmates as well. Maany undertook to ask AIBN if SCMB staff and students could be added to the AIBN seminar mailing list. Manny will post any seminar invitations on the relevant Facebook pages.

Members questioned how coursework students were informed about seminars and other school information. It was suggested that SCMB seminar announcements could be emailed to postgraduate coursework students. Members asked if they could receive the weekly school email titled ‘The Week Ahead’. Susan Rowland agreed to send this to Maany Ramanan and Ashish Moraes as a trial to see if the postgraduate coursework students would be interested in the information that the email contained.

2. Next meeting:

The next meeting was scheduled for 1.00 pm, Week 3 of semester 2. The day of the week was still to be decided. Denise would advise members in due course.

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